

**Purpose:**

To define procedures relating to Elections

**Scope:**

To all interested persons

**Policy:**

All Town Hall Elections shall be conducted in accordance with Section 2.10.050(k) of Ordinance No. 03-2007.

The County Liaison will have overall control of all elections and ballots. The Village Board will provide people to verify eligible voters and hand out the Ballots.

Two eligible voters at the Town Hall will assist the County Liaison in counting the votes cast.

Voting can start after receiving a ballot and will end one hour before the posted ending time of the Town Hall.

The County Liaison and counters will then count the ballots in a separate location away from the meeting. After all ballots are counted the County Liaison will announce the results of the election.

The ballots shall be retained by the County Liaison and filed in accordance with Village Policy #001.

The Village Board will assist the County Liaison with the Election to make sure it follows the intent of the County Ordinance.