



RECOMMENDED POLICY & PROCEDURE FOR TOWN HALL ELECTIONS

I. VALIDATION OF COMMUNITY RESIDENCE AND/OR BUSINESS OWNER(S)

- a) As stated in the Clackamas County Code Governing the Formation and Operation of Hamlets and Villages in Clackamas County, the voting process shall be conducted by the county in accordance to Section 2.10.050(k) of Ordinance No. 03-2007. The Clackamas County Liaison shall ensure that a system be in place to verify local residents and/or business owners prior to receiving a ballot for the purpose of voting at Town Hall elections.
- b) Since the Town Hall model is designed to encourage citizen participation, residents must be present at Town Hall meetings in order to cast their vote. A written agenda shall be available to identify issues that are to be voted on in order to facilitate citizen participation.
- c) If a business entity is owned by more than one person, only one person may claim to be a citizen because of such ownership. A non-resident owner of multiple parcels of real property may claim to be a citizen because of such ownership, but may cast only one vote. Multiple non-resident owners of the same real property may claim citizenship because of such ownership but may cumulatively cast only one vote and hold only one board position based on that property. Business entities and trusts are entitled to one representative vote. More than one citizen may be a candidate in an election based on joint ownership of a business or property. Where this occurs, only the candidate receiving the most votes may take office.
- d) More than one citizen may be a candidate in an election based on joint ownership of a business or property. Where this occurs, only the candidate receiving the most votes may take office.

II. HAMLET AND VILLAGE BOUNDARIES

- a) There can be only one hamlet or village in any given geographic area. The boundaries of the hamlet or village shall not overlap the boundaries of another hamlet, village or city. To the extent permitted by law, the BCC will not permit encroachment into the hamlet or village boundaries by other entities.



- b) Any person(s) who are unable to verify resident status or business ownership within our villages boundaries as defined by the Board of County Commissioners (BCC), shall not be provided a ballot and will not be allowed to vote at any Town Hall meeting and/or elections.

III. TABULATION AND COUNTING OF VOTES

- a) All confirmed residents shall be allowed to vote within the posted and published timeframe at all Town Hall elections.
- b) Ballots shall be tallied 30 minutes prior to the conclusion of the posted and published timeframe of all Town Hall meetings.
- c) Board members shall only be elected by a vote of eligible citizens who reside within the boundaries of Brightwood, Wemme, Welches, Zigzag and Rhododendron.
- d) The Village at Mt. Hood BOD shall assist the County Liaison to ensure elections are held in accordance to Section 2.10.050(k) of Ordinance No. 03-2007.
- e) Only marked ballots shall be counted.
- f) Blank ballots will be considered invalid and will not be counted in the total tabulation of votes cast.
- g) Ballots shall be counted in a separate location by three (3) eligible voters who are in attendance at a Town Hall in which elections are to be held. The County Liaison shall supervise and oversee the counting of ballots.
- h) Election results will be announced by the County Liaison after all votes have been tallied and certified prior to the conclusion of a Town Hall meeting.
- i) Ballots shall be retained by the County Liaison and filed in accordance with county policy.
- j) Elections results shall be posted in the Mountain Times, on the Villages at Mt. Hood web site www.thevillagesatmthood.com, and the county's web site www.co.clackamas.or.us.