

# Villages at Mt Hood Board of Directors Meeting

May 22, 2006 Board Meeting

5 Meeting called to order by Shirley Dueber at 4:07pm

Board of Directors in attendance

Bob Reeves, Barbara Saldivar, Don Mench, Susan Corwin, Rick Applegate, Nancy Daugherty,  
David Lythgoe, Shirley Dueber

10 And Steve Graeper was recognized as being in attendance by speaker phone

Members of the Community were recognized and welcomed

## **1. Election of Officers:**

15 **Motion** by Susan Corwin in writing for the slate of officers to rotate among all members  
of the board (see Appendix A)

Seconded by Steve Graeper

There was a lengthy discussion

### Vote on the motion:

20 *Affirmative:* Susan Corwin, Don Mench

*Negative:* Rick Applegate, David Lythgoe, Nancy Dougherty, Don Mench, Bob  
Reeves, Steve Graeper, Barbara Saldivar, Shirley Dueber

*Abstain:* none

**=> motion failed**

25

### **Motion** that

the Chair be from those who were elected at the Town Hall meeting to serve on the  
Board for one year

30 The Vice-Chair be from the group who were elected to serve for two years

the Vice-Chair and the Treasures position be combined

The Secretary to be from the group who were elected for a three year term

was made by Dave Lythgoe

35 Discussion: Lythgoe - Since Directors have 3 year terms, those with only 1 year left have  
the most experience and thus be the best as chair

### Vote on the motion:

*Affirmative:* David Lythgoe, Rick Applegate, Shirley Dueber, Bob Reeves, Susan  
Corwin, Don Mench, Steve Graeper, Barbara Saldivar

40 *Negative and Abstain:* none

**=> motion passed**

The three "1 year" members of the Board are:

45 David Lythgoe, Rick Applegate, and Nancy Dougherty

Nancy Dougherty declined to run for Chair since, while not the CPO representative, she  
was chair of the Rhododendron CPO.

**Motion** for Chairperson was made and seconded to nominate Rick Applegate

50 **Motion** for Chairperson was made and seconded to nominate David Lythgoe

Dave said he did not care to be Chair because he did not want to resent being on the  
Board from having to do so much work, but would run anyway.

Results of the balloting on the position of Chair:

David Lythgoe : Barbara Saldivar, Rick Applegate, Nancy Dougherty, Bob Reeves

Rick Applegate: Shirley Dueber, Dave Lythgoe, Susan Corwin, Don Mench, Steve Graeper

**=> Rick Applegate was elected Chair**

**Motion** for Vice Chairperson and Treasurer was made and seconded to nominate Susan Corwin

**Motion** for Vice Chairperson and Treasurer was made and seconded to nominate Bob Reeves

Results of the balloting on the position of Vice-Chair:

Bob Reeves: Bob Reeves, Shirley Dueber, , Rick Applegate, Barbara Saldivar

Susan Corwin: Dave Lythgoe, Don Mench, Nancy Dougherty, Susan Corwin, Steve Graeper

**=> Susan Corwin was elected Vice-Chair**

It was then discussed to separate the Vice Chair and Treasures position as there were enough people to have the Treasures position to stand on it own

**Motion** was made and seconded to nominate Bob Reeves as Treasurer

Results of the balloting on the position of Treasurer

Bob Reeves: Bob Reeves, Shirley Dueber, , Rick Applegate, Barbara Saldivar, Dave Lythgoe, Don Mench, Nancy Dougherty, Susan Corwin, Steve Graeper

**=> Bob Reeves was elected Treasurer**

**Motion** was made and seconded to nominate Shirley Dueber as Secretary

Results of the balloting on the position of Secretary

Shirley Dueber: Bob Reeves, Shirley Dueber, , Rick Applegate, Barbara Saldivar, Dave Lythgoe, Don Mench, Nancy Dougherty, Susan Corwin, Steve Graeper

**=> Shirley Dueber was elected Secretary**

Rick Applegate then chaired the rest of the meeting

**2. and 5. Scheduling the monthly Board of Directors and the Quarterly Town Hall Meetings:**

Board of Directors meetings:

Held at the Main station of the Hoodland Fire Department

On the 3rd Tues of each month at 4pm

June 20 – July 18 – Aug 15 – Sept 19 – Oct 17 – Nov 22 – Dec 19 2006

Town Hall meetings:

Held at the Community Center Building

Will be the middle month of the quarter

On the 3rd Saturday of the month

At 9 am

August 19th - November 18, 2006

**3. Assignment the seven activities and CPO's: to individual Board of Directors**

5 Transportation: Bob Reeves  
Community Center: Barbara Saldivar  
Parks and Trails: Susan Corwin  
Rhododendron CPO: Steve Graeper  
Mt Hood Corridor CPO: Don Mench  
Economic Development: Rick Applegate  
Strategic Planning: Shirley Dueber  
10 Social Services: David Lythgoe  
Preservation of Heritage: Nancy Daugherty

**4. Creation of BOD and Advisory committees (if any)**

15 None were recognized as needed

**6. Scheduling an "Oregon Public Meetings Law" education session**

Steven Lounsbury to be scheduled for Board Training on Public Meeting Law

**8. discussion of items for Memorandum of Understanding (MOU) between the Villages BOD and the Clackamas County BCC**

20 MOU tabled

**7. review of "supported activities" and identifying any County issues to resolve**

25 Transportation

Bob Reeves: Bus in April had 936 passengers, of which 345 were youth.  
matching funds needed for the new grant

Strategic Planning

Shirley Dueber: Back to regular monthly meetings starting in June

30 Parks and Trails

Susan Corwin - ODOT TE Grant Application is progressing

Community Center:

Barbara Saldivar: new Community Center is nearing approval to have water from  
the

35 water district

Mt Hood Corridor CPO:

Don Mench: that the County is going through a ZDO review process and we may  
have the opportunity to add new items like:

40 night sky initiative, and code enforcement prioritization.

the CPO will be coming forward with a position to support the Wilderness Bills  
in Congress.

Tourism:

Rick Applegate - Tourism Action Committee (TAP) will have \$30,000.00  
should invite them to the next meeting

45

**9. Discussion of other documents the BOD needs to create as called out in the bylaws**

a. communication plan - Article III section 2

=> Rick assigned the Communication Plan to Shirley Dueber

3 called out in the Bylaws 1. 3 – 2 line 9

50 b. gaining sufficient public attendance at Town Hall meetings

no action taken

c. media contact plan, spokesperson authorization

no action taken

**Potential Agenda Items for Next Meeting**

- 5 Town Halls meeting action Plan - Rick Applegate  
Potential committees at the June 20th meeting Rick and Shirley and community members  
Patty McMillan—Safe Communities Program and Justice Court  
Discuss plan for Signage especially for new starting businesses

**10. request by some Alder Creek residents to be part of the Village**

- 10 Can not add Alder Creek until next Town Hall Meeting and the boundaries discussed with Firwood CPO and cleared with the County.


**Announcements:**

- 15 ? Barbara Saldivar: new Community Center is nearing approval to have water from the water district  
? Susan Corwin: Web site VillagesMtHood.us  
? Susan Corwin: she will insure all needed documents are on the Web: each Director needs to create a copy and bring it to the meeting  
? Nancy Dougherty: August 5 and 6 Steiner Tour Historical Homes in the Area

20 **Meeting was adjourned.**

Respectfully submitted  
Shirley Dueber  
Secretary

- 25 Corrected, formatted, agenda inserted:  
Susan Corwin  
March 2007

<p><i>Villages at Mt. Hood</i> <b>A Clackamas County Comprehensive Communities Village</b></p> <p><b>Motion for the Election of the Officers of the Board of Directors May 22, 2006</b></p>	
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Motion:

- 5 In order to
- ? share the work required for the Villages of Mt. Hood
  - ? insure robust training and understanding of the procedures of the Villages

- 10 That the officers of the Villages at Mt. Hood Board of Directors until the next officer elections in the first BOD meeting of the calendar year 2007 be chosen based upon a rotation:
- an officer would start at Secretary, move to Treasurer, then Vice Chair, then Chair.
    - the start is at the conclusion of the Quarterly Town Hall
    - at the conclusion of the next quarterly Town Hall meeting, all officers resign
    - and rotates to the next position
- 15 - the chair sh by running the next Town Hall (for the chair).
- noting that "conclusion" includes all administrative follow-up (minutes, etc) of the Town Hall Meeting.

- 20 The implementation for the period May 22, 2006 until the conclusion of the Q3/2006 Town Hall Meeting shall be:
- |             |                 |
|-------------|-----------------|
| Chair:      | David Lythgoe   |
| Vice Chair: | Rick Applegate  |
| Treasurer:  | Nancy Dougherty |
| Secretary:  | Susan Corwin    |

- 25 The implementation for the period from the conclusion of the Q3/2006 Town Hall Meeting until the conclusion of the Q4/2006 Town Hall Meeting, the officers shall be:
- |             |                 |
|-------------|-----------------|
| Chair:      | Rick Applegate  |
| Vice Chair: | Nancy Dougherty |
| Treasurer:  | Susan Corwin    |
| Secretary:  | Don Mench       |

- 30 Similarly, the officers shall be sequenced through the list as required by events:
- Steve Graeper
  - 35 Bob Reeves
  - Barbara Saldivar
  - Shirley Dueber
- until the next election at the first BOD meeting of the Calendar year 2007.

- 40 Respectfully submitted:  
Susan Corwin