

Villages at Mt. Hood
Board of Directors Meeting
Tuesday, February 20, 2007, 4:00 pm, Community Room
Hoodland Fire District #74, Welches, OR

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1. Roll Call

Present: Rick Applegate, Susan Corwin, Nancy Dougherty, Dave Lythgoe, Don Mench, Bob Reeves, Barbara Saldivar (arrived at 4:20 pm) Available via Phone Conference: Shirley Dueber

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2. Call to Order

The Vice Chair Nancy Dougherty called the meeting to order at 4:00 pm.

3. Election of Board Chair

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Vice Chair Nancy Dougherty put herself forward as a candidate. Shirley Dueber withdrew herself as a candidate. Don Mench nominated Susan Corwin. Nancy Dougherty read a set of goals for her proposed service as Chair. Further action was deferred until the arrival of Barbara Saldivar.

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4. Minutes

The January 7, 2007 Board of Directors Work Session minutes were not yet available for Board review and action. Don Mench asked that the additions and changes made to the application to become a Supported Activity be clearly incorporated in those minutes.

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The January 23, 2007 Board of Directors Meeting minutes were circulated in draft form only. Peterson noted she had submitted what she considered to be a rough draft version but it was circulated. Corwin moved to table approval of the minutes of that meeting until the next meeting. The motion was seconded by Nancy Dougherty. Discussion: None.

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Vote: Ayes: Rick Applegate, Susan Corwin, Nancy Dougherty, Steve Graeper, David Lythgoe, Don Mench, Bob Reeves, Barbara Saldivar. ***Nays:*** None. ***Abstentions:*** Shirley Dueber

The motion passed.

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5. Board Reports

a. Treasurer's Report

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Treasurer David Lythgoe noted there was \$2,000 available through Clackamas County for the group's use. He felt it was essential to have a budget. He had received a bill for \$118.75 for Administrative Assistance but was not sure of the parameters of the agreement and its impact for the budget year. He asked for additional people to help him with the budget.

b. Secretary's Report

The agenda item was passed over as Secretary Barbara Saldivar as not yet available.

c. Vice-Chair's Report

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Nancy Dougherty noted there was no report at this time.

d. Chair Report

Without an elected Chair, there was no report at this time.

e. Strategic Planning Organization

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Shirley Dueber told the Board there had been no SPO meeting since the last Board meeting. Thus there was nothing to report. The next SPO meeting is set for the second Wednesday in March (14th)

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6. Supported Activity Reports

a. Community Center – Barbara Saldivar: This agenda item was passed over as Barbara Saldivar was not yet present at the meeting.

- b. Strategic Planning Organization—Shirley Dueber: As Dueber had previously noted, there was no report from that group.
- c. Mountain Express Bus – Bob Reeves. Reeves reported a 968 ridership figure for the month of January. They are close to launching the Oregon City run for one day a week. Reeves is optimistic that this will be in place by the first day of the March.
- d. US 26 Streetscape and Pedestrian Paths—Susan Corwin: This project made the first cut from 76 to 32 projects. We should hear in the next 2-3 weeks about whether we will be funded. We are extremely lucky to make that the first cut and are unlikely to be funded. Estacada had to try 3 times before becoming the "runner up" and being funded when someone dropped out. If we aren't funded, we will likely retry next year. One of the reasons we created the Village was to allow us to file for grants like these and use Clackamas County as the fiscal agent.
 A question was raised as to how this project came into being. Corwin noted that the "letter of Intent" was approved by the Strategic Planning Organization in March, before the Villages existed, and was approved at the May Town Hall.
- e. Welches/Salmon River Road Bikes Lane—Corwin: Corwin noted that the project is strictly an "inventory project" of available right of way on the County roads by the County to identify the feasibility of providing bike lanes on the Welches and Salmon River Road. Once completed, there would need to be public meetings to discuss whether they are desired and, if so, how the community would get them funded through grants or the like.
 A question was raised about a perceived vote taken at the November Mt. Hood Corridor CPO on this project. Neither Susan Corwin nor Don Mench, the chair of the CPO did not remember any such vote and, if desired by the questioner, would research the question.
- f. Zoning and Development Ordinance/Best Known Methods—Don Mench: Don Mench pointed out that this project was about management of ordinances that dealt with enhancing mountain appearance or character. Clackamas County has opened up the process for reviewing ideas. Borge, County Planning, has asked that CPO's hold off on this project until after the first of the year due to Measure 37 issues. Both local CPOs are working on this project: Steve Graeper as Chair of the Rhododendron CPO and Don Mench as Chair of the Mt. Hood Corridor CPO..
- g. Stream Corridor Restoration: Don Mench addressed the Board on this topic, noting that the project was coming along well. He announced an upcoming meeting at The Resort at The Mountain regarding habitat improvement projects along the Salmon River at Resort on their property. Further, Marmot Dam removal project is on schedule for this year. More funds are becoming available for stream restoration projects.
- h. Barlow Trail County Park—Mitch Williams: Don Mench spoke for Williams who was unavailable for the meeting. Clackamas County has accepted the application. It now has 120 days to send it out for public comment, land use review, etc.
- i. Rhododendron Community Park by Footbridge –Steve Graeper: Nancy Dougherty reported for project coordinator Steve Graeper. Steve has applied for a grant to develop a small park next to the swinging pedestrian bridge in the southwest sector of Rhododendron. County liaison Chris Roth reported that the survey has been scheduled. It was confirmed that the property was now County owned.
- j. Mountain Heritage Homes—Nancy Dougherty: Dougherty explained that while she was initially doing intensive inventory of Steiner homes (photos and measurements, etc.) that the project will expand to preserve the history of all heritage homes in the area. The material will be put into a booklet form. With

regard to the Steiner homes, Dougherty is working with John Steiner and with the Mt. Hood Cultural Center and Museum.

- 5 k. Community Center—Barbara Saldivar: Saldivar reported that at the Conditional Use Permit Hearing on February 1, a Mulino person spoke against the Center project because one of the proposed uses of the building involved gambling. Saldivar has followed up with various parties and resolved that issue. She reported that there should be a decision on the CUP by February 26th. In a discussion that ensued regarding the proposed building's capacity for parking and meetings, Saldivar noted she did not have the figures with her.

10 Vice Chair Nancy Dougherty then directed the Board's attention back to Agenda Item 3: Election of Board of Directors Chair.

Dougherty announced herself as a Chair candidate. She has prepared a letter for resignation for her current Vice Chair position. Shirley Dueber withdrew her candidacy for the Chair position. Don Mench nominated Susan Corwin.

15 In a discussion that ensued, it was clarified that the community elects Board members, and Board members elect officers. It was also clarified that the timing of the election of Board members is currently as it was first setup. Changes will be proposed.

20 Dougherty read a statement of her goals of service should she be elected Chair. Susan Corwin presented her document "Susan's Vision", a statement of her vision of service should she be elected Chair. Applegate seconded the nomination of Nancy Dougherty. Corwin seconded the nomination for Susan Corwin. There were no further nominations. Further Discussion: None.

25 **Vote:**

Susan Corwin: Susan Corwin, Don Mench; Nancy Dougherty: Rick Applegate, Nancy Dougherty, Shirley Dueber, Dave Lythgoe, Bob Reeves, Barbara Saldivar Abstentions: None.

30 ***Nancy Dougherty was declared the new Chair for the Board of Directors.***

With the Vice Chair's position vacated, Applegate nominated Bob Reeves as Vice Chair. Barbara Saldivar seconded the nomination. Don Mench nominated Susan Corwin. Susan Corwin seconded the nomination. Discussion: None.

35 **Vote:**

Bob Reeves: Rick Applegate, Nancy Dougherty, Shirley Dueber, Bob Reeves, Barbara Saldivar;

Susan Corwin: Susan Corwin, Dave Lythgoe, Don Mench

Abstentions: None.

40 ***Bob Reeves was declared the new Vice Chair for the Board of Directors.***

7. **Community Input:**

- 45 a. Topic: Community Park Planning Committee. Speaker: Keith Schacher. Schacher told the group that a survey regarding this topic had been published in the *Mountain Times* to solicit community input. The deadline for response has been extended until the end of February. The Board encouraged him to bring the survey to the Town Hall Meeting on February 24.
- 50 b. Topic: Times for Board of Directors Meetings: Speaker: George Wilson. Wilson felt that many people who would like to be at a Board meeting can't attend because of their work schedules. He asked the Board to consider 7:00 -9:00 pm time frame. The Chair called for a hand vote. Five voted for 7:00 to 9:00 pm; three voted for staying the same.
- 55 c. Topic: Board Member being Prepared: Speaker: Jerry Chinn: Chinn noted for the record that it appears the Board members often do not have the materials or files at hand in preparation for answering questions.

- 5 d. Topic: Availability of Meeting Minutes on Tape: Speaker George Wilson. Wilson asked for an update on the availability of the recorded tapes of meetings that he has requested. There ensued a discussion regarding the problem of copying the mini-cassettes, specifically the availability of equipment for copying. Peterson stated she believed her company might have the technology to do that. Dueber will forward the tapes to Peterson for copying and the list of the requested tapes.

8. Old Business

a. 2007 Administration

- 10 i. Communications. A variety of organization communication vehicles was reviewed. Dave Lythgoe offered the draft of a quarter page ad that could be posted in the local newspaper for \$135/quarter. The ad idea was well-received. Lythgoe will incorporate the costs into his draft of the administration budget.
- 15 ii: Board Meeting Schedule Conflicts: Barbara Saldivar noted that she consistently has to leave Board meetings at least 15 minutes early to accommodate another meeting she must attend. After a discussion of the options, it was the Board's consensus for the Chair and Vice Chair to propose an alternative day and time. The Board meeting date for March would stay as currently scheduled in the meantime.
- 20 iii. Ratification of Assignments: No action.
- iv. Bylaws Review: Chair Nancy Dougherty asked Shirley Dueber if someone could take notes at the Strategic Planning Organization meeting. Shirley Dueber suggested Judith Norval, who was present at the Board meeting. Norval accepted the task.
- 25 b. Town Hall meeting agenda and action plan: Chris Roth will make 75 copies of the materials that are in existence.
- c. Community Park & Recreation Area: The County Commissioners had a number of questions regarding the project. They are looking for project overseers Keith Schacher and George Wilson to return with answers. They emphasized that the process was open and on-going.
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9. Presentations

None.

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10. New Business:

- 40 a. Extra Board of Directors Meeting proposed for April 24, 4:00 to 6:00 pm as another opportunity for people to sign in and to pick up applications to become a Board member. Don Mench noted that anyone interested in becoming a Board member could make their County application with the Board of County Commissioners now. Reeves moved to add the Board meeting as noted above; Applegate seconded the motion. Discussion: It was clarified that a Town Hall Meeting would be held on May 19 2007, at which time Board members would be elected.
- 45 **Vote: Ayes: Rick Applegate, Susan Corwin, Nancy Dougherty, Shirley Dueber, Dave Lythgoe, Don Mench, Bob Reeves, Barbara Saldivar Nays: None. Abstentions: None.**
The motion passed unanimously.
- 50 b. Dave Lythgoe volunteered to spearhead to a communications plan.
- c. It was confirmed that the next mediation meeting is scheduled for Wednesday, March 7, 2007, 6:00 to 9:00 pm.
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11. Adjournment

The Chair adjourned the meeting at 6:10 pm.

- 5 Respectfully submitted,
Marilyn Peterson, Mountain Quail Business Services, Inc.

Appendix A

10 RESIDENTS and GUESTS SIGNED IN FOR THE MEETING:

	Lora Buckley	resident	503.622.1234
	Pat Buckley	resident	503.622.1234
	Jerry Chinn	resident	503.622.6372
15	Amy Cleary	guest	503.655.8700
	Bob du Biel	resident	503.622.3272
	Ellen Hemmert	resident	503.622.0171
	Laurie Hendrickson	resident	503.622.5611
	Judith Norval	resident	503.622.5627
20	Francis Renard	resident	503.622.0826
	Alma Reick	resident	502.622.0849
	Keith Schacher	resident	503.622.1733
	Nancy Spencer	resident	503.622.4805
	Ron Wenonen	resident	503.622.0171
25	Steve Wilent	resident	503.622.3289
	George Wilson	resident	503.622.0672

Clackamas County Liaison: Chris Roth