

VILLAGES at MT HOOD

Study Session Minutes

June 12, 2008

The Villages at Mt Hood June 12th Study session was called to order at 7:03pm by Chair Bob Reeves.

Present: Bob Reeves, Robert Baker, Pat Buckley, Shirley Dueber, Judith Norval and Barbara Saldivar

Excused: Rick Applegate, Nancy Dougherty and Brigette Romeo

Staff: Christine Roth, Staff Liaison

Guests: Kate Roth, Don Mench

Bob apologized to Shirley for any miscommunication about the demise of the Strategic Planning Organization. It is not dead, contrary to other comments.

Bob introduced Kate Roth who will be the new Recording Secretary after approval pending at the July 1, 2008 meeting. Kate will record and then produce an email draft to present to the Board.

Christine commented that she had a discussion with Steven Lounsbury, County Counsel, as to whether she would be in a position of conflict of interest if Kate, her daughter, took this position. He suggested a letter of agreement to outline her scope of responsibility and payment arrangements. He has done this for the County Assessor who upon assuming the Assessor's job, found himself supervising his daughter-in-law as a paid employee. There was an arrangement agreed upon to avoid this conflict and it met legal requirements.

Calendaring

Bob distributed a blank calendar to the Board. They will use this calendar to schedule the year's meetings.

Board meetings will be the first Tuesday of the month from 4:00-6:00pm.

Work sessions will be the second Thursday of most months. If the work session falls on the same week as the board meeting, it may be moved to the following week. This will be decided as the year progresses.

Town Halls will be August, October (rather than the usual November) 2008, February and May 2009. The October Town Hall will have a candidate's forum

for Board of County Commissioners Positions 4 and 5, and House District 52.
May will be the annual Board of Directors' election.

Board Meetings

2008 2009

July 1 January 6

August 5 February 3

September 2 March 3

October 7 April 7

November 4 May 5

December 2 June 2

Work Sessions

2008 2009

July 10 January 8 (date may change)

August 14 February 12

September 11 March 12

October 8 (date may change) April 9 (date may change)

November 13 May 14

December 11 June 11

Town Halls

2008

Saturday, August 16

Saturday, October 18 (will include candidate forum)

2009

Saturday, February 21

Saturday, May 16 (will include annual Board of Directors election)

The August Town Hall will have a program featuring the Ranger from Zig Zag Ranger Station. He will discuss integrating commerce and environmental issues in gateway communities like the Villages. He will have one hour to make his presentation.

Bob will ask Nancy to continue to coordinate scheduling the Town Halls since she has done such a good job with the past ones. The Board will also try to raise the profile of the Villages and increase publicity for meetings. The Sandy Post will be targeted to try and get more publicity.

Robert suggested that Kate Roth may wish to write a regular article for the Sandy Post. Don Mench mentioned that paying a journalist is problematic. Bob suggested Kate consider writing about Villages events, but that it not be a journalist point of view. Judith suggested it could be an opinion piece. Discussions will continue.

Terms of board members Robert Baker-(one year term), Barbara, and Shirley - (three year terms) up for reelection next year.

Committee Assignments

Mt Express Bus Bob, Judith, Shirley
Community Center Barbara, Judith
Library Judith, Shirley, Bob
Marketing Robert, Brigitte
Signage Rick, Brigitte
Safety Pat, Bob
Communications Judith, Bob
Water Issues Pat, Nancy, Barbara
Town Hall Refreshments Shirley, Rick
Strategic Planning Shirley

Bob asked Barbara about the feasibility of using a steel building for the Community Center. Barbara has had negative experiences with steel building dealers and doesn't want to pursue it any further.

Policy Manual

Bob wants to develop a policy manual this coming year. Robert recommended a committee of two people to draft policies and bring them back to the board for discussion and approval. Some of this work has been done by the Strategic Planning Organization. The new policies will build on the work already done. Chris will send out what was done.

Chris said the County Hamlets and Villages Handbook is ready in draft form and will be sent out this week to all hamlet and villages board members and anyone else who requests a copy. She requested feedback on the handbook so that it can be finalized soon.

Draft Agenda

Bob presented a draft agenda and asked for comments from the board about how this would work for everyone. The Board liked the idea with two modifications; public comments should come at the end of the meeting to allow citizens to comment on items discussed during the meeting. The second modification was to move Board comments up in the agenda. Bob will do that.

Judith recapped the Hoodland Women's Club annual rummage sale which will benefit the Mt Express Bus. The menu will include nachos, hot dogs and desserts. She requested that everyone come and bring lots of money to spend.

Meeting was adjourned at 8:17pm.

Respectfully submitted,

Christine Roth
Temporary interim Recording Secretary